

Office of the Principal, Govt. Polytechnic, Sec-26, Panchkula

Dated: 05/08/2025

O/o No: GPP/856

It is notified that an Orientation Program for 1st Semester Students has been organized from dated: 11-08-2025 to 14-08-2025 in the seminar hall of the institute as per the schedule mentioned below:

Date & Branch	Time	Event/Topic	Executed/Delivered By
11-08-25: (Arch, MLT and Computer Engg.)	10:00 AM to 10:30 AM	Inaugural Session	Principal, TPO, HOD's & Faculty
	10:30 AM to 11:00 AM	Keynote address by Principal & HOD's highlighting programme objectives and future scope.	Principal, TPO & HOD's
	11:00 AM to 11:15 AM	Bus Pass/ Railway Pass/ID Card	Concerned Officer In-Charge
	11:15 AM to 11:30 AM	Library Facility & Rules	Librarian
13-08-25: (Mech, Elect & ECE)	11:30 AM to 11:45 AM	Introduction to Scholarship Schemes	Concerned Officer In-Charge
	11:45 AM to 12:00 Noon	Introduction to Cultural Activities	Concerned Officer In-Charge
	12:00 Noon to 12:15 PM	Introduction to Sports Activities	Concerned Officer In-Charge
	12:15 PM to 12:30 PM	Introduction to NCC/NSS/Youth Club etc.	Concerned Officer In-Charge
	12:30 PM to 12:45 PM	Introduction to Exam Branch	Concerned Officer In-Charge
	12:45 PM to 1:00 PM	Introduction to Training and Placement Cell	Training and Placement Officer
	2:00 PM to 3:00 PM	Lecture on Personality Development, Moral Values and Ethics	Expert
	3:00 PM to 4:00 PM	Lecture on Soft Skills and Time Management	Expert
12-08-25: (Arch, MLT and Computer Engg.)	10:00 AM to 11:00 AM	Lecture on Disaster Management & Environmental Conservation	Expert
	11:00 AM to 12:00 Noon	Lecture on Health, Nutrition, Hygiene and Physical Fitness	Expert
	12:00 Noon to 1:00 PM	Lecture on Entrepreneurship and Innovation	Expert
	2:00 PM to 4:00 PM	Department Introduction, Allocation of Mentors, Discipline, Attendance, Campus Round, Interaction with students	Concerned Department
14-08-25: (Mech, Elect & ECE)			

Note:

1. Smt.Sudesh Sharma,HOD will act as Co-ordinator for the Induction/Orientation programme and Ms. Nidhi, Lecturer & Mr. Abhimanyu, Lecturer will assist her.
2. Mr. Shubham, HKRN will assist for technical support.
3. Ms. Pratima will perform duty of Videography and photography.
4. Mr. Sandeep Kumar & Mr.Kamajeet, HKRN will assist co-ordinators during whole orientation.

Endst. No. GPP/3504

Dated: 05/08/2025

Copy of the above is forwarded to Secretary HSBTE Panchkula for information please.



Principal
Govt. Polytechnic
Panchkula

Endst. No. GPP/3505-3510

Dated: 05/08/2025

Copy of the above is forwarded to the following for information and necessary action.

1. TPO(To arrange the expert Lectures as per schedule ,so that students will be informed accordingly.)
2. All HOD's and O/I's
3. Concerned tutor's to inform the students of their respective branch)
4. Nodal Officer Website (to upload it on the website)
5. Students Notice Board
6. Guard File


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